



# Privacy Policy

V1.2, February 2022

## **Our contact details**

Thundersley Christian Spiritualist Church  
Coombe Wood, Bread & Cheese Hill,  
London Road,  
Benfleet,  
Essex SS7 1AW

**Phone Number:** 01268 856 005

**E-mail:** [hello@thundersley.org.uk](mailto:hello@thundersley.org.uk)

**ICO Registration:** ZA892283

## **The type of personal information we collect**

We currently collect and process the following information:

- Personal identifiers, contacts and characteristics (for example, name and contact details)
- Images captured by CCTV.



## **How we get the personal information and why we have it**

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- You have subscribed to our Email Mailing List,
- You connect with us on Facebook or via Email,
- You have attended an event and left the required contact information,
- You have subscribed to a paid service via our website.
- You provide a service within the Church, for example a healer or committee member.
- You have provided your details for our healing records.

However, we may also capture your image on our CCTV cameras on the Church property for the purposes of safety and security.

## **We use the information that you have given us in order to:**

- Send weekly email updates,
- Communicate with you via our Facebook Page or by email,
- Issue event tickets & record who has attended events and when to enable NHS Contact Tracing,
- Confirm your healer insurance cover.
- Maintain a record of those who have had healing, for insurance purposes.
- Provide access to premium content on our website.

CCTV is used to monitor the Church premises for safety and security purposes.



**We may share this information with:**

- [NHS Track & Trace](#) or other Government Authority, as required by law.
- [PayPal](#), to process donations or monthly content subscriptions,
- [EventBrite](#), to issue event tickets.
- [MailChimp](#), to manage our mailing list,
- [Google GSuite](#), who provide our email and file storage,
- Insurance Company, who provide healers' insurance policies.
- Police or other authorities as we are required to by law.

**Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:**

- (a) Your consent. You are able to remove your consent at any time. You can do this by contacting [hello@thundersley.org.uk](mailto:hello@thundersley.org.uk)
- (b) We have a contractual obligation.
- (c) We have a legal obligation.
- (d) We have a vital interest.
- (e) We need it to perform a public task.
- (f) We have a legitimate interest.



## How we store your personal information

Your information is securely stored within our electronic systems.

Paper records such as marriage certificates, are stored securely in a fire safe.

Healing records are stored within a locked filing cabinet.

Our website is hosted in the UK.

We use [Google's GSuite](#) for email and file storage. This information may be stored in the UK or US.

We keep your personal information while we have a valid purpose.

- Mail list data = until you unsubscribe,
- Contact information via Facebook or Email = indefinitely,
- Event information = minimum 14 days after event,
- Subscriber information = until you unsubscribe,
- CCTV images = 30 days.

We will then dispose of your information by removing it from our systems.



## Your data protection rights

Under data protection law, you have rights including:

**Your right of access** - You have the right to ask us for copies of your personal information.

**Your right to rectification** - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

**Your right to erasure** - You have the right to ask us to erase your personal information in certain circumstances.

**Your right to restriction of processing** - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

**Your right to object to processing** - You have the right to object to the processing of your personal information in certain circumstances.

**Your right to data portability** - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at [hello@thundersley.org.uk](mailto:hello@thundersley.org.uk) if you wish to make a request.



## How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at [hello@thundersley.org.uk](mailto:hello@thundersley.org.uk).

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>